

Y.M.C.A. COLLEGE OF PHYSICAL EDUCATION
NANDANAM, CHENNAI – 35.

OFFICE OF THE CONTROLLER OF EXAMINATION



ANNUAL EXAMINATION REPORT
2022 - 2023

ANNUAL EXAMINATION REPORT - 2022-2023

CONTENTS

- 1. List of Staff members in the Examination Committee & office**
- 2. Examination & Promotion Rules.**
- 3. Moderation Rules / Gracing in examinations**
- 4. Process of examinations**
- 5. Results of Odd & Even Semesters**
- 6. Details of Equipment in Examination office.**
- 7. Particulars of examination fees / other fees**
- 8. Resolution and Members in the Result Declaration Committee**
- 9. Details of Equipment in Examination Office 2022-2023**
- 10. Events and dates**
 - a. Notification / Circular**
 - b. Examination – Dates**
 - c. Practical Examinations - Dates**
 - d. Date of result publication**
 - e. Malpractice**
 - f. Outcome of Arrear Examination**
 - g. Complaints & Grievances**
 - h. Hall Ticket Approved Abstract**
 - i. Graduation outcomes 2022-23**

**MASTER OF PHYSICAL EDUCATION (M.P.Ed) REGULATION 2021
CHOICE BASED CREDIT SYSTEM & OUTCOME BASED EDUCATION
PROGRAMME OUTCOMES (POs)**

- PO 1** Domain/ Disciplinary Knowledge: Apply the gained knowledge which may be relevant and appropriate to Physical Education and sports sciences.
- PO 2** Critical Thinking and Problem Analysis: Enable to understand analysis, analyze, and define the requirements of facts, observation to form conclusion or judgment. It enhances rational skeptical and unbiased analysis or evaluation of factual evidence.
- PO 3** Research Related Skills: Identify, formulate, search for literature collect and analyze, interpret and evaluate, substantial conclusion.
- PO 4** Communication Skill and Digital Literacy: Ability to communicate effectively through mass media among audience, stakeholders, community effectively integrate IT based / allied sports sciences/ technological solutions to applications.
- PO 5** Team Work: Ability to lead and as an individual in interdisciplinary setting to establish a common goal.
- PO 6** Moral and Ethical Awareness: Recognize, respect the values of professional, ethical social and responsibilities in teaching, learning and evaluation.
- PO 7** Self Directed and Lifelong Learning: Ability to identify and analyze the needs of self and take them into account in creation, evaluation and administration in Physical Education and Sports throughout their different life settings.

**BACHELOR OF PHYSICAL EDUCATION (B.P.Ed) REGULATION 2021
CHOICE BASED CREDIT SYSTEM & OUTCOME BASED EDUCATION
PROGRAMME OUTCOMES (POs)**

- PO 1** Disciplinary Knowledge: Apply the gained knowledge appropriate to PE and Sports Sciences.
- PO 2** Problem Solving and Critical Thinking : Identify and formulate problems and define the requirements to form conclusions. It enhances unbiased solution or evaluation of factual evidence.
- PO 3** Effective communication and digital literacy: Inter and Intra Digital communication through social media with applicable knowledge skill in regional / any Indian languages.
- PO 4** Reasoning and scientific application: Rationalize through process, figure out fact and apply systematic and procedure
- PO 5** Effective Citizenship, Social interaction and Teamwork: demonstrate social and gender concern, equity centred national development and practice
- PO 6** Self Directed and Lifelong learning: Identify and analyze the needs of self and take them into account in organization in PE and sports throughout their life settings.
- PO 7** Global Perspective: Acknowledge the social, economic and cultural connections that bridge the universe nations and people.

ANNUAL EXAMINATION REPORT 2022-2023

INTRODUCTION

The college has set up the processes necessary for planning, conducting, assessing, and disclosing the outcomes of internal and external exams for undergraduate and graduate students under the pretext of autonomy. Our goal is to expedite and simplify the testing process while making sure that results are made available as soon as possible to assist students in pursuing opportunities for additional education or employment. The office of the Controller of Examination at YMCA College of Physical Education, Chennai, creates a detailed schedule of general office activities that include both theoretical and practical components, such as Continuous Assessment Tests, Semester Examinations, Fee Collection for Regular and Arrears, and Meetings for the Approval of Results, in compliance with the guidelines specified in the college calendar.

Staff circulars and the student notice board on the college website are used to disseminate information about the activities of the Controller of Examination's office in accordance with the schedule. The average Continuous Assessment score for each subject is determined by the subject instructor and posted on the bulletin board.

Exam Committee Members:

Dr. George Abraham – Principal – Chief Controller of Examinations

Dr. J. Glory Darling Margaret - Controller of Examinations

Dr. K. Jothi Dayanandhan – Member

Dr. S. Johnson Premkumar - Member

Dr. J. Jackson Sutharsingh - Member

Dr. S. Gladys Kirubakar - Member

Office Staff

Mrs. Janet. D – Jr. Assistant

Mrs. Jeeva – Office Assistant

Mr. V. Paul Saraanan – Jr. Assistant

Examination System

For all courses of study, has developed an evaluation system based on end-of-semester exams and continuous assessment in a 25:75 ratios. Class tests and assignments are part of the ongoing evaluation process.

Continuous Assessment

The Continuous Assessment test, which is compulsory, will take place on the designated date and last for one hour and fifteen minutes. Only those students assigned by the college to participate in intercollegiate, interstate, all-India, or NSS sports will take the absentees test.

Semester Examination Eligibility

A student will be permitted to take the end semester examination in all subjects only if he/she has put in at least 90% of attendance (Theory and practical). On medical grounds a student is allowed a dispensation of 12.5% attendance provided the student submits the medical certificate to the principal immediately after the period of illness and signed by the Medical officer of the college. Students having less than 50% attendance will not be allowed to write the examination and shall RE DO the semester. Students attending state/ national camps/ workshops etc., have to produce the attendance certificate duly signed by the teacher concerned and Principal to be eligible for attendance, immediately after they report to college.

Odd and Even Semester Examination

All students are expected to report to the examination hall on time. Late comers will not be allowed into the hall for 30 minutes after the stipulated time of commencement of examinations. The end semester examinations of 3 hours' duration evaluated out of 75 marks will be in the form of a comprehensive written exam. Internal / External experts set the question papers and External examiners evaluate the answer scripts. Model Exams are conducted for the students. For courses with maximum marks of 100. Ratio of continuous assessment & End Semester examination 25:75

UG/PG Students can clear backlogs if any, in any semester.

To be awarded grade/class for an undergraduate or post graduate examination a student is required to pass all papers within the stipulated 6 semesters, or the following within two semesters. (8 semesters for UG & 6 semesters for PG. The year and month of passing for the exam is indicated in the consolidated memo of marks. Students who fail to clear all the subjects will be considered as supplementary candidates. No grades /class will be awarded.

Declaration of Results

There is no minimum passing marks for internal assessment test and external examination. The aggregate of the Internal Assessment and the End Semester marks (25: 75 ratios for 100 marks) should be 50 %. Those who secure less than the stipulated minimum will be declared failed.

If a student passes the end semester examination but fails to get the adequate aggregate of the Internal Assessment and the End Semester he/she should repeat the End Semester Examination. The minimum mark for passing in a subject in UG/PG is 50% (25% of marks in the aggregate of the Internal Assessment and the 75% of the End Semester. The college has implemented Choice based Credit System for M.P.Ed & B.P.Ed and Grading system in B.P.E.S., B.M.S., M.Sc (FERN) and P.G.D.S.C There is no provision for an Improvement Examination after the end semester examination.

Requirement for Promotion

No student is automatically eligible for promotion to the next semester. A student should have a minimum of 50% attendance to be eligible for promotion to the next semester. A student must earn a minimum of credits (in academics) to be eligible for promotion to the next year.

Appeal against results of the semester examination

Appeal against results of the semester examination may be made to the principal by the students concerned within 15 days of publication of the results by paying a fee of Rs.200 for each paper. Revaluation may be conducted with a prescribed fee of Rs.1000 for each paper.

Supplementary Examinations

Failed students at PG /UG level can take the supplementary examination only the final semester papers.

Moderation Rules for examinations / Grace Marks Rules

If candidate is failing in one or more papers in one of the semesters and is likely to pass/ promote the semester, after thoroughly scrutinize the marks of the internal and external valuation and add grace marks of not exceeding 8 (10% of 7.5 rounded off) for a single subject paper or as a total for all the papers in a semester.

Examination Reforms 2022-23

Reforms are carried out in the examination and procedure to ensure a transparent and efficient examination system.

1. Hologram imprint in the mark statement

The college curriculum has been changed to Choice Based Credit System and Out Come Based Education from 2021-22 and based on that the curriculum, the statement of marks was prescribed with hologram as a means of authentication to counteract counterfeiting.

2. Modifications of Answer scripts

Changes in the front pages of Answer scripts is required to make the valuation on the book itself and to avoid the separate score sheets.

3. Examination Manual

Examination manual of YMCA College defines the roles, responsibilities of the people involved, protocols, procedures to be followed and various steps that have to be taken at all the levels associated with the conduct of the examinations

4. Change of Continuous Assessment (CA) as Continuous Internal Assessment - (CIA)

5. Instant Examination :

After the completion of the final semester if an outgoing student have one arrear throughout his/her UG/ PG programme can appear for Instant Examination. Outgoing students can register within one week of announcement of the results by paying instant examination fee of Rs. 2000/-. Instant Examination will be conducted after 30 days of announcement of the results.

6. Introduction of Question Bank

In order to familiarize the pattern of the questions for the students "Question Bank" (with 5 years 2017- 2022) was made available at the CoE office in 2022-23 .

7. B.P.E.S.- Subject Code for Part- I Language in all four semesters.

SEMESTER – I

BPST 101 – Tamil

BPS H 101 – Hindi

BPS F 101 – French

8. Instant Examination

After the completion of the final semester if an outgoing student have one arrear throughout his/her UG/ PG programme can appear for Instant Examination. Outgoing students can register within one week of announcement of the results by paying instant examination fee of Rs. 2000/- . Instant Examination will be conducted after 30 days of announcement of the results.

9. Atomization of COE

The following recommended modules to be developed for use by the COE office

- ✓ Exam Application process
- ✓ Subject Registration for Examination (regular)
- ✓ Issue of Hall tickets

- ✓ Invigilation
- ✓ Exam Scheduling Seating Arrangement
- ✓ Exam Panel
- ✓ Valuation Marks Entry
- ✓ CIA Marks Entry by Staff Admin along with reports EXAM UNIT
- ✓ Result process
- ✓ Re totaling / Reevaluation process
- ✓ Arrear process - Arrear registration
- ✓ Marks Sheet Result copy
- ✓ Convocation registration

Information to be disseminated from COE office to staff & students

Malpractice

A candidate indulging in any unfair /illegal practices during or after the examination is deemed to have committed malpractice and is liable for punishment. The Answer Books of the examinees who have been caught while indulging in Malpractices shall be registered by the controller of examination along with the following documents:

1. Hall Ticket of the candidate in original
2. Forbidden material (if any) seized from the candidate. The forbidden material shall contain the Hall Ticket Number of the candidate, the signature of the Candidate and invigilator
3. The report of the invigilator.
4. Explanation of the candidate if available
5. Report of Malpractice duly filled in the prescribed Performa.
6. A copy of seating plan of the examination hall in which the candidate had appeared for the examination

A student is guilty of malpractice if she is found attempting to copy, copying or in possession of incriminating material. A committee comprising the Principal, and the concerned Invigilator will investigate cases of malpractice in semester examination. A student found guilty by the committee will be awarded zero marks in that subject only. A student found guilty will have all subsequent papers of the semester cancelled and the committee will decide further course of action.

Process of examinations

1. Issue of Notification.
2. Issue of application forms, collection of application forms, and scrutiny of applications

3. Preparation of Hall Tickets after due verification of eligibility of the candidates.
4. Hall Tickets issued by the chief controller of examinations with the help of class registrars.
5. Issue of Examination Time Table both Theory and Practical examinations by CoE Office

Preparation for the conduct of examinations

1. Collection of Panel of External Examiners for paper setting/ valuation
2. Sending request letter to preparation of question papers to the Internal/ External Examiners for paper setting by CoE.
3. Collecting question papers from the examiners
4. Typing and proof reading of question papers by COE & Scrutiny committee
5. Making required number of copies
6. Conducting of Examinations as per the Time Table

VALUATION

Soon after the conclusion of a particular session, the Answer Books shall be received by the Controller of Examinations with the help of the Chief & Additional Chief superintendent from the Exam Halls. These Answer Books shall be arranged subject wise, and in ascending order of Hall Ticket Number. Dummy number in the main answer scripts will be allotted

The Answer Scripts shall be packed, and sealed and secured for valuation. The External Examiners approved by the Board of Studies shall be invited for central valuation at the YMCA College of Physical Education, Chennai. The Controller of Examinations shall also ensure sending examiner appointment orders to the internal and external examiners.

Scrutiny:

The valued answer scripts are scrutinized by the college teachers or additional staff at CoE office to identify any errors in the process of valuation.

Declaration of Results:

As soon as the valuation process is completed, the marks are tabulated and results declared after getting the approval of the Results Committee comprising the following members:

1. Principal
2. Controller of Examinations
3. Passing Board

The results are declared by the Controller of Examinations, YMCA College of Physical Education. The Memorandum of Marks, the Consolidated Memo will be issued by the college after the declaration of the results.

The Controller of Examinations shall verify all the entries in the memos with the help of Registered number before issuing the Memos to the respective candidates. The defective Memos, if any, shall not be issued to the candidates, but shall be returned to the Controller of Examinations for necessary corrections.

The provisional and Degree certificates will be issued by the Tamil Nadu Physical Education & Sports University to the college and the candidates can receive it from the college.

Conduct of Practical exams

1. Issue of Time Table
2. Conduct of examinations.
3. Sending Practical marks for result processing
4. Processing of Results

Using the marks data as per the examinations Rules candidate wise, subject wise, paper wise, Results will be prepared.

1. Consolidation of Result course wise and semester wise.
2. Verification of the result candidate wise
3. Declaration of the results.
4. Printing of the memos and verifying the memos.
5. Issue of the Consolidate memos and semester memos and provisional certificates (as and when received from TNPESU)

Revaluation Process

1. Issue of the Revaluation notification.
2. Issue/collection of the Revaluation Application forms.
3. Valuation of the Answer scripts by the examiners
4. After valuation collection of Answer scripts
5. Entry of marks using processing.
6. After verification of results
7. Declare the Revaluation results.
8. Issue the memos

Resolution and Members in the Result Declaration Committee

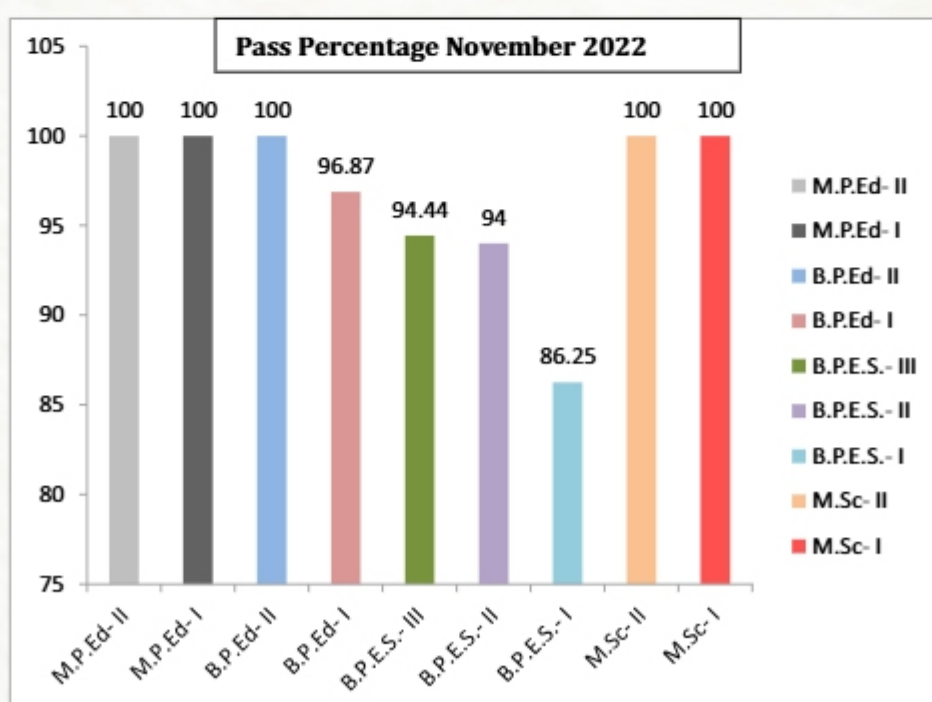
When the tabulation of an examination is completed, the CoE shall convene a meeting of the Passing Board constituted by the CoE for each course.

The Board shall consist of the chairman and examiners of the subject. The

meeting of the Pass Board shall be held to finalize the results of PG and UG examinations. The Board consists of members including Principal External Examiners, Internal Examiners and Controller of Examination separately for different courses of study.

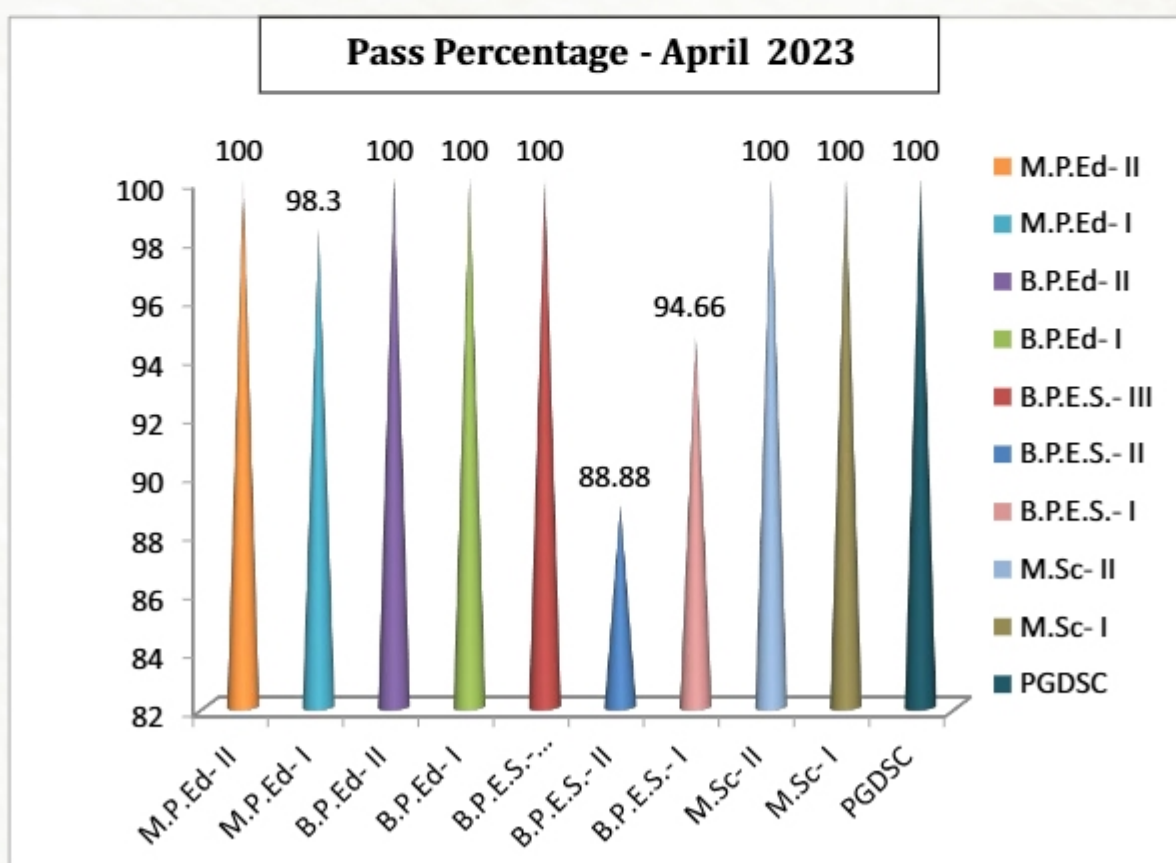
Odd semester Examination November 2022

Sl.No	Class	Students Strength	Students Appeared	No: of Passed Students	Pass Percentage
1.	M.P.Ed- II	60	57	57	100
2.	M.P.Ed- I	60	59	59	100
3.	B.P.Ed- II	102	100	100	100
4.	B.P.Ed- I	100	96	93	96.87
5.	B.P.E.S.- III	80	54	51	94.44
6.	B.P.E.S.- II	70	50	47	94
7.	B.P.E.S.- I	80	80	69	86.25
8.	M.Sc- II	20	15	15	100
9.	M.Sc- I	8	8	8	100



Even semester Examination Results of April 2023

Sl.No	Class	Students Strength	Students Appeared	No: of Passed Students	Pass Percentage
1.	M.P.Ed- II	60	54	54	100
2.	M.P.Ed- I	60	59	58	98.30
3.	B.P.Ed- II	97	97	97	100
4.	B.P.Ed- I	100	96	96	100
5.	B.P.E.S.- III	52	52	52	100
6.	B.P.E.S.- II	70	63	56	88.88
7.	B.P.E.S.- I	80	75	71	94.66
8.	M.Sc- II	15	15	15	100
9.	M.Sc- I	8	8	8	100
10.	PGDSC	1	1	1	100



Details of Equipment in Examination Office 2022-23

S. No	Item	Numbers
1	Photo copy Machines	1
2	Computers	3
3	Printers	1
4	Printer with Scanner and photo copy facility	1
5	UPS	1
6	Air conditioners	1
7	Telephone Landline BSNL	1
8.	CANON Printer – Image Runner 2006N	1
9.	Z2KVA Automatic Voltage Stabilizer Db	1

Examination Fee Payment Schedule Odd & Even Semester (November & April 2022-23)

S. No.	UG / PG Exam	Examination Fees
1	UG: Semesters I , II, III, IV & V UG: Semester VI	Rs. 1650 Rs. 3000
2	PG : Semesters I, II, III PG: Semester IV	Rs. 1650 Rs. 3300
3	Supplementary Examination	Rs. 300 (per paper)
4	UG / PG Revaluation	Rs. 1000 (per paper)

Events and dates 2022-2023

a. Notification / Circular

Particulars	Date	
	ODD Semester	Even Semester (April 2020)
Examination fees payment without fine BPES/ BPED / MPED (Regular)	14 Nov 2022	13 March 2023
Examination fees payment without fine BPES/ BPED / MPED (Arrear)	14 Nov 2022	13 March 2023

b. Theory Examination – Dates

Particulars	Date					
	ODD Semester			Even Semester		
Continuous Internal Assessment	7 & 9 Sept. 2022	13 & 14 Oct. 2022	10 & 11 Nov. 2022	7 & 8 Mar. 2023	30 & 31 Mar. 2023	30 & 31 March 2023
Pre semester	17- 21 November 2022			17- 20 April 2023		
Semester	24- 28 November 2022			24- 27 April 2023		
Arrear	29 Oct – 22nd Nov 2019			19.01.2021- 2901.2020		

c. Practical Examinations - Dates

Particulars	Date	
	ODD Semester	Even Semester (April 2020)
Practical Examination BPES/ BPED / MPED (Regular /Arrear)	15 & 16 Nov 2022	

d. Publication of Results

Particulars	Date	
	ODD Semester	Even Semester
Publication of UG & PG Results	22 December 2022	11 May 2023
Publication of UG & PG Arrear examination Results	6 January 2023	11 May 2023

e. Malpractice

Particulars	ODD Semester	Even Semester
No : of Students	1	2

f. Outcome of Arrear Examination

Particulars	ODD Semester	Even Semester
No : students applied (UG & PG)	-	-
No : of Students Passed	-	-

g. Complaints & Grievances

Particulars	Odd & Even Semester
Name, Correction both English & Tamil, Date of Birth, Photo missing, Results not available, missing of internal marks, Subject code missing	NIL

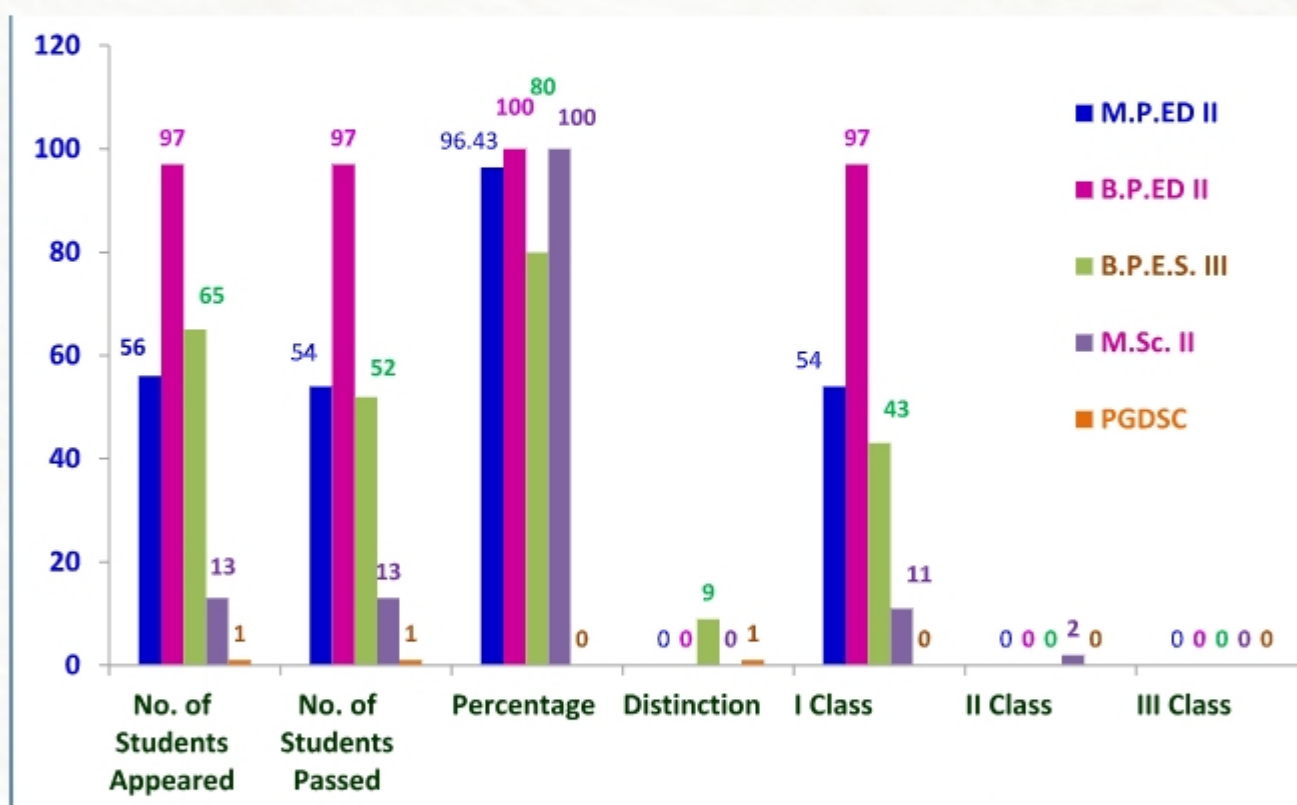
h. Hall Ticket Approved Abstract

Approved	Odd Semester (Nov. 2022)				Even Semester (April 2023)				
	B.P.ES	BPED	MPED	M.SC	B.P.ES	BPED	MPED	M.SC	PGDSC
	YES	YES	YES	YES	YES	YES	YES	YES	YES

I. Graduation outcomes 2022-23

Item	Appeared	Passed	Pass %	No : of Students passed in			
				Distinction	I Class	II Class	III Class
M.P.E.D II	56	54	100	-	54	-	-
B.P.ED. II	97	97	100	-	97	-	-
B.P.E.S.III	65	52		09	43	-	-
M.Sc. II	13	13	100		11	02	-
PGDSC	01	01	100	01	-	-	-

GRADUATION OUTCOMES - 2021-2022

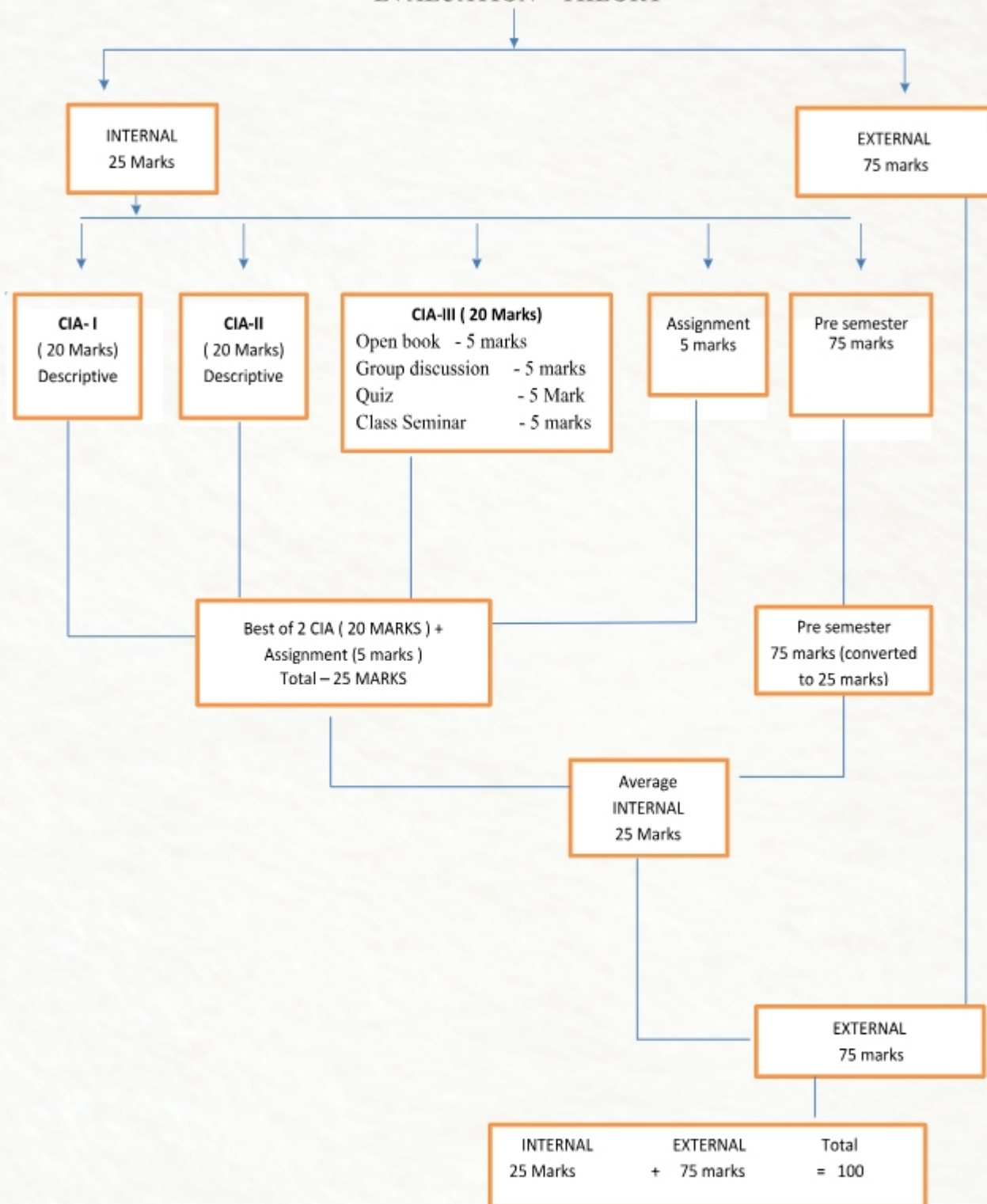


FLOW CHART OF EXAMINATION PROCESS FOR A STUDENT



FLOW CHART OF EVALUATION PROCESS - THEORY

EVALUATION – THEORY



Office of CoE Conduct of Theory Examination



**Time - Table
Internal & External
Examination**

**Send a copy of
syllabi for paper
setters**

**Type QP according
to the approved
format**

**Formulate
scrutinizing
committee**

**Check the QP -
based on
syllabi prescribed**

**Make the covers
ready with subject &
date of examination**

**Seal the QP in the
covers with the date
of examination after
counting and
checking**

**Hand over the sealed
covers with the date
of examination to the
chief superintendent
of Examination for
the conduct of the
semester examinations**

**Receive the answer
sheets / papers which
are checked and
sealed for valuation .**

BLOOM's TAXONOMY / PYRAMID

